



12TH GRADE CHECKLIST

Prepare. Apply. Achieve!

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12th Grade



12th Grade Action Items

- Create a professional email account just for college, career, and scholarship opportunities (firstnamelastnamegraduationyear@gmail.com)
- Start the application process early (Check deadlines!)
- Meet with your college/career counselor at least once (See Student Success Binder (SSB) Counselor Meet & Greet Handout)
- Explore individual interests and possible careers
- Create a Scholar Vitae & Resume (See Content Vault)
- Understand your Expected Family Contribution (EFC) & Net Price Calculators

Rising Senior Timeline

June/July

- Complete main essay
- Notify recommenders / request letters of recommendation
- Create balanced college list of 6-8 (up to 12 with extreme reach) schools by 8/1

August

- August 1st, roll over Common App Information
- Create a GoApplyTX account
- Finish all Short Answer Questions

Senior Timeline

September

- Request your transcripts be sent to the colleges.
- Request test scores be sent to colleges (if applicable)
- Request letters of recommendation be sent to colleges

October

- Submit college applications by 10/01
- Look for portal log-in information to track each application status
- Complete the FAFSA & CSS Profile (if applicable)
- Submit scholarship applications to all colleges (if applicable)
- Meet with school counselor to learn about local scholarships
- Confirm all documents in processing for colleges

November

- Verify all honors, scholarship, merit-based applications have been received by the institutions



January

- Have guidance counselor to send first semester transcripts to schools where applied

May

May 1: National Decision Day

- Make a deposit for registration and plans to attend registration/orientation
- Understand how to sign up for housing

Forums (for Parents)

Forums are a supplement to enhance our services and last approximately 45 minutes. Attendance is not required but counts as 1 strategy session.

- Main Essay & SAQs
- MOOCs and Capstones
- College Affordability
- Understanding Financial Aid (FA) Award Letters

Labs (for Scholars)

Labs are a supplement to enhance our services and last approx. 1 to 2 hours. Attendees are required to participate with camera and audio on. Prerequisites may apply. Attendance is not required but counts as 1 strategy session.

- Career Exploration Lab
- College Research Lab
- Main Essay Lab
- Common Application Activities List Lab
- Common App & GoApplyTexas App Lab
- Short Answer Questions (SAQ) Lab

Notes: